

**NOTICE OF VACANCIES
BOARDS AND COMMISSIONS**

Your ideas count - participate in local government - Canadian citizens, 18 years of age or older who are full time residents of Melville, are invited to apply for a position on the following City Boards and Committees.

Appointments are effective January 1, 2025. Deadline for applications is Thursday, January 9th, 2025 at 12:00p.m.

If you are interested, please submit your name, address and telephone number, 2 references and short paragraph as to why you would like to serve on a particular Board or Commission in writing to:

Amber Czechmeister, City Clerk
430 Main Street or Box 1240
Melville, SK S0A 2P0
aczechmeister@melville.ca

For further information on the boards' and committees' terms of reference, meeting dates, or workload, contact the office at 728-6849.

Name of Committee	Description	Term	# Of Vacancies
Police Commission Board	Established by Bylaw No. 8/91. Appointments are made annually. The Board consists of the Mayor, two members of Council and two residents. The purpose of the Board is to deal with policing matters in the City and to deal with items referred to the Board by Council. Meetings are held on the third Wednesday of every month.	1 Year	2
Melville Public Library	Established pursuant to the <i>Public Libraries Act</i> . Appointments are on staggered two (2) year terms. The purpose of the Board is to act as a liaison between the City and the Regional Library Board and set standards for the local library service in accordance with the Public Libraries Act. Meetings are at the call of the Chairperson.	2 Years 1 Year	5 2
Regional Park Authority	Established by Bylaw No. 2/97. Appointments of 10 members, on staggered two (2) year terms to December 31 st of each year. There are five (5) vacancies for two (2) year terms expiring December 31, 2026 and one (1) vacancy for a one (1) year term expiring December 31, 2025. The Regional Park Authority administers, operates and controls the use of the Regional Park according to the Regional Park Act. Meetings are held the first Wednesday of each month.	2 Years 1 Year	5 1
Recreation, Culture & Tourism Advisory Committee	Established by Bylaw No. 02/2021. There are twelve (12) voting members on this board representing the interests of culture, heritage, parks, seniors, sports, tourism, youth, the rural area, the school boards and two members at large. The purpose of this committee is to facilitate and enable the development of leisure activities and opportunities for the residents of Melville. Meetings are held a minimum of four (4) times per year.	2 Years 1 Year	10 1 – Parks 2 – Sports 1 – Tourism 1 – Rural 2 – Members at Large 1 – Culture 1 – Seniors 1 - Youth

NOTE: All volunteers who are appointed to a Board or Commission may be required to provide a clear criminal record check. (There are no fees associated with a criminal record check for volunteers)