

# Community Grant Program for Sport, Culture & Recreation

## PROJECT REPORT FORM

Name of Community Group: \_\_\_\_\_

Project #:	Project Name:	Grant Received: \$
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**1. Which of the following categories would you consider your project:**

SPORT     
 CULTURE:     
 cultural celebrations     
 heritage     
 literary     
 music  
 RECREATION     
 performing arts     
 arts & crafts     
 cultural awareness

**2. Project date(s):** \_\_\_\_\_

**3. Please provide a brief description of the project:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4. Was this program aimed at increasing participation in any under-represented populations within your community?**

If  yes, then continue to the next question     
If  no, then proceed to question #7

**5. Which of the following under-represented populations were included in your project:**

seniors     
 indigenous people  
 economically disadvantaged     
 women  
 persons with a disability     
 youth at risk  
 single parent families     
 other \_\_\_\_\_

**6. How were the above under-represented populations involved in the planning, operations and evaluation of this project?** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. What were the ages of the participants? (indicate as many as applicable)

- 0-10   
 11-20   
 21-30   
 31-40   
 41-50   
 50+

8. How many people participated in your project?

- 0-10   
 11-20   
 21-30   
 31-40   
 41-50   
 50+

9. How many volunteers were involved with this project?

- 0-10   
 11-20   
 21-30   
 31-40   
 41-50   
 50+

10. Where did the project take place?

11. What would you consider to be the most significant successes of this program? Please note this information may be used in Saskatchewan Lotteries promotional material. If we require further information, whom should we contact?

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12. How did you publicly acknowledge Saskatchewan Lotteries as the source of funds for the project?

- Posters                       Word of mouth                       Newspaper                       Other  
 Banners                       Speeches                       Newsletter  
 Community Radio Station     Promotions Items (ie: t-shirts)     Bulletin Board                      \_\_\_\_\_

Description of Expenditures

Dollar Amount

Receipts Attached ✓

_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>

TOTAL EXPENDITURES: \$ \_\_\_\_\_

Our project grant = \$ \_\_\_\_\_ and our attached receipts = \$ \_\_\_\_\_

Project Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby agree that the conditions outlined in the Community Grant Program Guidelines have been met and that this report is a correct and true statement.

If you require any assistance while completing this form, please contact your Regional Recreation Association or the Community Grant Office at 780-9344 (Regina area) or 1-888-780-9344 (Toll free).

PLEASE SUBMIT THIS FORM TO YOUR COMMUNITY CONTACT PERSON