
***REQUEST FOR PROPOSAL CITY OF MELVILLE
LAND AND BUILDING FOR PURCHASE***

**Sealed proposals, addressed to the City Manager in an envelope plainly marked
“City of Melville – Land and Building for Purchase”
will be received at the City of Melville,
430 Main Street Box 1240, Melville Saskatchewan, S0A 2P0
up to 4:00 p.m. Thursday, December 11th, 2025.**

Description of Land(s):

Address: 76 Halifax Avenue (Tax Roll 485014150)
Approximate Land Area: 0.239 ha (0.59 ac) 2,390 SQM (25,725 SQF)
Legal Description: Lot 36, Block 71, Plan 102466795 Ext. 0; ISC Parcel: 204165457
Assessed value: \$168,000.00
Current Zoning: (C2) Highway Commercial





INSTRUCTION FOR BIDDERS

1. Proposals must be submitted in a sealed envelope plainly marked, "CITY OF MELVILLE – Land and Building for Purchase" and addressed to:
City of Melville
Attention: City Manager
430 Main Street
Box 1240
Melville, SK S0A 2P0
2. Proposal closing date: 4:00 p.m. Local Time, Thursday, December 11, 2025. Proposals received after this time will not be considered regardless of the reason for being late and will be returned to the bidder unopened.
3. Proposals shall be reviewed by the City of Melville and a recommendation provided to Council for approval at the December 15, 2025, Regular Council Meeting. Upon approval, the successful bidder will be contacted.

4. The highest, or any, proposal will not necessarily be accepted. The City of Melville reserves the right to refuse any or all proposals where the City deems it to be in the best interest of the City to do so.
5. All interested bidders wishing to view the property must contact Director of Public Works and Planning Services, Jeremy Fairbarn (306)728-6865 to make arrangements to view the property. The City makes no representations, warranties, guarantees or promises concerning the property, and it is the responsibility of the Bidder to inspect the property prior to submitting a tender for the City's consideration. Any costs associated with inspecting the property shall be borne by the Bidder.
6. The successful proposal will be required to meet and address the terms as set out in the "Instructions to Bidders," and "Terms of Reference" hereto attached.
7. The total non-refundable purchase amount will be considered due by the bidder at time of possession with a 10% deposit collected at time of contract signing.
8. Proposals by facsimile or email shall not be accepted or considered for review.
9. The bidder, by submitting a proposal, agrees that it will not claim damages of any kind, including costs incurred by the bidder in preparing its proposals, for matters relating to the award of a contract or to the proposal process, and the bidder waives any claim for the loss of profits if no award is made to the bidder.
10. Any questions, concerns or further clarification may be directed to the Director of Public Works and Planning Services, Jeremy Fairbarn, between the hours of 8:00am and 4:00pm Monday to Thursday at (306)728-6865.

**TERMS OF REFERENCE
FOR
CITY OF MELVILLE – LAND AND BUILDING FOR SALE**

1. INTRODUCTION

The City of Melville is the current owner of the land and building for sale. The property is located at 76 Halifax Avenue with a total land area of 0.59 acres including a 1,200 square foot building.

2. OBJECTIVE

The City of Melville is inviting proposals for the purchase of the land and building located at 76 Halifax Avenue.

3. ZONING

The current zoning of the property is (C2) Highway Commercial District which includes a wide variety of permitted and discretionary uses from hotels/motels to personal care homes. Details and additional regulations pertaining to types of development are as outlined in *City of Melville Zoning Bylaw 4/2013*.

The parcel is being sold on an “as is” basis. There are no representations or warranties, expressed or implied, as to the fitness of the land for any particular purpose. The City of Melville’s role as administrator or regulator of subdivision applications, zoning regulations, development approvals and building permits is separate and distinct from, and not to be related in any way with its role as the seller of the subject property.

Should you have questions about the zoning or zoning amendments related to this property, contact 306-728-6865 and ask to be transferred to Planning for specific information on the processes and clarification of zoning.

4. ADDITIONAL PHOTOS & BUILDING INFORMATION

The City wishes to include a first right of refusal clause in the sale agreement to obtain the building for removal from the site if the purchaser decides to dispose of the building.



Rear View



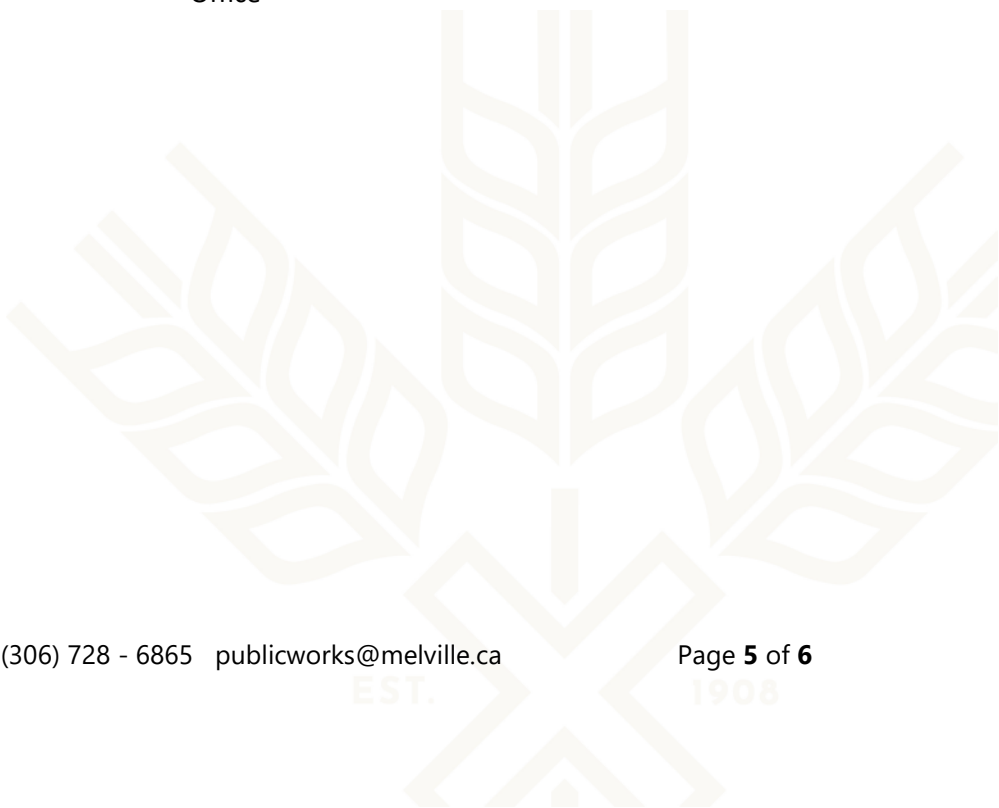
Front view



Retail Area



Office





Mechanical



Washroom



Site



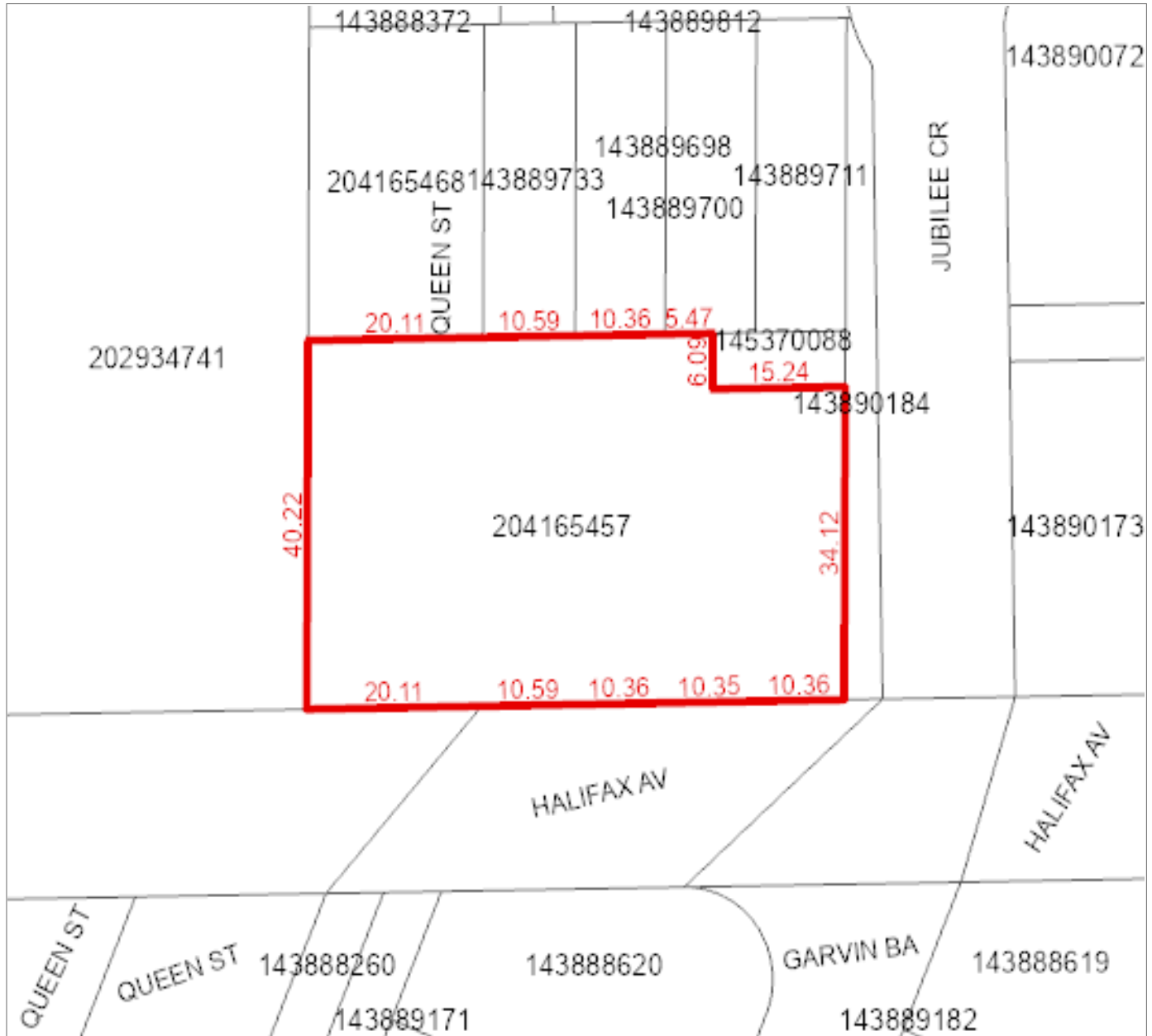
Site





Surface Parcel Number: 204165457

REQUEST DATE: Mon Oct 20 11:51:58 GMT-06:00 2025



Owner Name(s) : CITY OF MELVILLE

Municipality : CITY OF MELVILLE

Area : 0.239 hectares (0.59 acres)

Title Number(s) : 159185818

Converted Title Number : 02Y04570 / 02Y06834 / SK19843823

Parcel Class : Parcel (Generic)

Ownership Share : 1:1

Land Description : Lot 36-Blk/Par 71-Plan 102466795 Ext 0

Source Quarter Section : NE-32-22-06-2

Commodity/Unit : Not Applicable